

**MINUTES OF A MEETING OF THE  
HEALTH AND WELLBEING BOARD  
HELD ON 11 AUGUST 2016 FROM 5.00 PM TO 6.00 PM**

**Present**

Julian McGhee-Sumner  
Dr Johan Zylstra  
Prue Bray  
Nick Campbell-White  
Superintendent Rob France  
Lois Lere

WBC  
NHS Wokingham CCG  
WBC  
Healthwatch  
Community Safety Partnership  
Interim Director of Operations,  
Wokingham CCG  
Director of Public Health  
Voluntary Sector representative  
Director of Health and Wellbeing  
NHS Wokingham CCG

Dr Lise Llewellyn  
Clare Rebbeck  
Stuart Rowbotham  
Dr Cathy Winfield

**Also Present:**

Madeleine Shopland  
Brian Grady  
Sally Murray

Principal Democratic Services Officer  
Head of Strategic Commissioning  
Head of Children's Commissioning NHS  
Berkshire West CCGs  
Consultant in Public Health  
Healthwatch Wokingham  
Public Health Programme Officer

Darrell Gale  
Nicola Strudley  
Sonia Khoury

**15. APOLOGIES**

Apologies for absence were submitted from Councillors Keith Baker and Charlotte Haitham Taylor and Beverley Graves, Nikki Luffingham and Judith Ramsden.

**16. MINUTES OF PREVIOUS MEETING**

The Minutes of the meeting of the Board held on 16 June 2016 were confirmed as a correct record and signed by the Chairman.

Councillor Bray requested an update on the appointment of the Health and Wellbeing Board Manager and was informed that it was hoped that an appointment would be made within the next few weeks.

**17. DECLARATION OF INTEREST**

There were no declarations of interest received.

**18. PUBLIC QUESTION TIME**

There were no public questions.

**19. MEMBER QUESTION TIME**

There were no Member questions.

**20. ORGANISATION AND GOVERNANCE**

## **21. UPDATE FROM BOARD MEMBERS**

The Board received an update on the work of a number of Board members.

During the discussion of this item the following points were made:

### *Business, Skills and Enterprise Partnership:*

- Board members noted the report submitted and were asked to send any questions to the Principal Democratic Services Officer.

### *Community Safety Partnership:*

- Superintendent France stated that there had been a change of emphasis at neighbourhood policing level and that he would report back in more detail in future.

### *Place and Community Partnership:*

- Clare Rebbeck commented that the membership and purpose of the partnership would be looked at.
- Stuart Rowbotham indicated that it was for the Board to determine the purpose of its sub partnerships. Consideration might need to be given to how the Board and its sub partnerships were organised to best deliver outcomes.

### *Voluntary Sector:*

- Clare Rebbeck commented that grow clubs had been running for a year.
- Involve was working with voluntary groups on their funding streams as core funding was becoming more difficult to find. A successful workshop had been had run on the tendering process.
- A couple of charities were struggling to find affordable premises as Wokingham was an expensive area.
- Board members were informed that Involve had recruited a new Development Officer for Bracknell.
- The development of volunteer passports in Wokingham was discussed.

### *Healthwatch:*

- Nick Campbell-White informed the Board that Healthwatch Wokingham Borough had produced its third annual report.
- They had attended the Healthwatch England conference and presented on the project undertaken with St Crispin's School regarding young people's emotional wellbeing. This had been well received.
- A workshop had been run on the 'Appyness' app. Nicola Strudley commented that it had been designed with Reading Borough Council and the University of Reading. Clare Rebbeck commented that there was also a new app for carers. Councillor Bray asked that the Board be sent a list of relevant available apps for information.
- Enter and Views had been carried out at Westmead, Wokingham Community Hospital and Belamie Gables.
- A deaf Healthwatch volunteer had undertaken a mystery shop at ten dentists in the Borough. The report would be published once responses had been received from all the practices.

- Healthwatch had held a number of meetings with local pharmacies regarding the national consultation on pharmacies.
- Board members were informed that a cash fund of up to £500 for local wellbeing projects was being made available.
- Healthwatch was also working with Optalis on an extra care project, the report of which was likely to be published in January. This would inform the development of two new extra care settings.

**RESOLVED:** That the update from the Board members be noted.

## **22. EMOTIONAL HEALTH AND WELLBEING STRATEGY PERFORMANCE SCORECARD UPDATE- JULY 2016**

Board members received the Emotional Health and Wellbeing Strategy performance scorecard update – July 2016.

During the discussion of this item the following points were made:

- Sally Murray indicated that with regards to Tier 3 services, referrals were still increasing in line with the national picture.
- There was early evidence that the referral rate in Wokingham was beginning to slow, probably due to the impact of the multiagency approach taken to Tier 2 referrals via the health hub in Wokingham.
- There were fewer waiting for specialist CAHMS services and the number of young people receiving treatment was increasing as a result of additional capacity.
- The number waiting for specialist care pathways in Wokingham had decreased over the last 6 months.
- Board members were reminded that there was an element of patient choice and that some families chose to wait longer for personal reasons, such as holidays.
- The CCG as commissioner of Tier 3 services had set the Berkshire Healthcare NHS Foundation Trust local stretch targets.
- The report detailed progress made to date against initiatives since October 2015 and further work required from 2016-17.
- Brian Grady indicated that the Early Help Hub had helped to reduce the number of those waiting for Tier 2 services.
- Data regarding young people in care who were supported had not been made available. Brian Grady would request that this was circulated to the Board. However, he was not aware of issues in this area.
- Sally Murray indicated that the other Berkshire West authorities wished to work with young people who were presenting as the most at risk across the system. There was an opportunity for a whole systems piece of work in 2016-17.
- The current waiting times for Tier 3 for Berkshire West data as of 30 June 2016 were noted. Nick Campbell-White asked about waiting times for Wokingham and was informed that the data was only received at a Berkshire West level.
- Nick Campbell-White asked about waiting times for Tier 2 and was informed that there were 13 waiting for primary CAMHS who were not in the Early Help Hub. Councillor McGhee-Sumner asked why this was and was informed that it was the result of capacity, although improvements had been made.
- Nick Campbell-White expressed concern that children were picked up at an early enough stage and stressed the importance of the involvement of schools.
- Sally Murray suggested that the Board may wish to look at counselling referral rates. For Q1 the ARC referral rates were on track. ARC had been asked to see

250 0-25 year olds and had seen 271 in Q1. Workshops would be run on peer mentoring.

- Councillor Bray asked about referrals to Tier 4. Sally Murray indicated that Tier 4 services were commissioned by NHS England and that she did not have this data available. However, she would ensure that the data was circulated to Board members.
- In response to a question from Clare Rebbeck, Sally Murray clarified that training would also be available to the voluntary sector.
- Councillor McGhee Sumner asked whether the trajectory for waiting times was similar nationally. Sally Murray commented that Wokingham was ahead of many areas. A national benchmarking exercise had been undertaken in January and the results were awaited.

**RESOLVED:** That the Emotional Health and Wellbeing Strategy performance scorecard update – July 2016 be noted.

### **23. REVISED SUBMISSION TEMPLATE FOR THE BETTER CARE FUND 2016/17**

The Board considered a revised submission template for the Better Care Fund (BCF) 2016-17.

During the discussion of this item the following points were made:

- Wokingham had been advised on 1 July 2016 that the Better Care Fund 2016/17 submission had not been approved by the Treasury and subsequently by NHS England, due to failing to meet one of the conditions set. The condition was an increase in year on year spend on Social Care from the CCG minimum contribution by 1.5%, this was based on analysis of classification of spend presented in the Better Care Fund submission template.
- Analysis of BCF schemes within the submission template highlighted that all spend relating to the investment in the Wokingham Integrated Social Care & Health (WISH) team, was classified against Community Health. The scheme not only invested in community health through recruitment of Rapid Response Nurses aimed at avoiding non-elective admissions, but also invested in additional reablement hours to targeted reductions in social care packages and extended Social Care activity over the weekend.
- A new line had been added to the submission template reflecting the investment in Social Care within the WISH team. This resulted in an increase in spend year on year in Social Care in excess of 1.5%, and therefore met the national condition.
- The revised template had been approved by the Chairman of the Health and Wellbeing Board.
- Board members were assured that the change had had no bearing on the plan itself.

**RESOLVED:** That the report be noted.

### **24. LOCAL GOVERNMENT ASSOCIATION HEALTH AND WELLBEING BOARD PEER REVIEW - FINAL REPORT**

Stuart Rowbotham, Director of Health and Wellbeing presented the Local Government Association Health and Wellbeing Peer review final report.

During the discussion of this item the following points were made:

- Stuart Rowbotham took the Board through the key recommendations of the report. An action plan would be developed to take these recommendations forward. This would be taken to the October Board meeting.
- Dr Winfield commented that the Board had performed well in some areas due to the quality of reporting.

**RESOLVED:** That

1) That the contents of the report (attached as Appendix A to the report) be noted and the Local Government Association's recommendations be adopted.

2) That an action plan be developed in response to the recommendations, to be tabled for consideration by the Health and Wellbeing Board at its October 2016 meeting.

## **25. PERFORMANCE**

### **26. HEALTH AND WELLBEING BOARD PERFORMANCE MONITORING - AUGUST 2016 REPORT**

The Board received the Health and Wellbeing Board Performance Monitoring August 2016 report.

During the discussion of this item the following points were made:

- Stuart Rowbotham stated that the 'Total non-elective admissions' performance indicator should be red as opposed to green.
- The 'Delayed transfers of care' performance indicator should be green as opposed to red. Recent data showed that performance in this area was very good, perhaps in part as a result of the work of the WISH team. With regards to the WISH team Dr Winfield suggested showcasing good practice.
- The 'Dementia Diagnosis Rate: Diagnosis rate for people with dementia, expressed as a percentage of the estimated prevalence (as per the NHS England Dementia Prevalence Calculator v3, 2013)' and the 'Increase the number of referrals to the BHFT memory clinic' performance indicators were also red. Lois Lere commented that the CCG was aware of the under diagnosing. This was balanced against when the patient evidentially had dementia and was living in a care home but was too frail to travel to the memory clinic for a formal dementia diagnosis. A proforma had been developed but had not been adopted as widely as had been hoped.

**RESOVLED:** That the Health and Wellbeing Board Performance Monitoring – August 2016 report.

## **27. FORWARD PROGRAMME**

The Board considered the Forward Programme for the remainder of the municipal year.

During the discussion of this item the following points were made:

- Clare Rebbeck requested that a paper on the role of the sub partnerships be added to the Forward Programme.
- The Local Government Association Health and Wellbeing Board Peer review action plan would be taken to the October Board meeting.

**RESOLVED:** That the Forward Programme be noted.